



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
Room 372, Kenneth Hahn Hall of Administration
Los Angeles, CA 90012 – (213) 974-1465

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montano

VICE CHAIRPERSON
Mrs. Helen Stathatos

Mr. Frank S. Bacio
Mr. Vito Cannella
Mr. James Cragin
Mr. John A. Hammargren
Mr. Carl E. Moore
Mr. Michael A. Russell

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR MONTHLY MEETING** **NOVEMBER 10, 2004**

CALL TO ORDER

The meeting was called to order by Chair Montano at 10:03 a.m.

OPENING CEREMONIES

Chair Montano led the pledge of allegiance followed by a moment of silence.

ATTENDANCE - ROLL CALL

Present:

Chair Eleanor R. Montano
Vice Chair Helen H. Stathatos
Frank Bacio
Vito Cannella
John Hammargren
Michael Russell

Absent

James Cragin

Others Present

Jim Corbett, Commission Services
Sherry Scates, Commission Staff
Twila Kerr, Commission Services
Don Jones

Excused

Carl Moore

APPROVAL OF MINUTES OF NOVEMBER 3, 2004

On motion of Commissioner Hammargren, seconded by Commissioner Cannella and unanimously carried, the November 3, 2004 meeting minutes were approved as submitted.

CHAIR'S REPORT

Chair Montano deferred the Star View report to the November 17th Agenda.

TREASURER'S REPORT

Commissioner Bacio reported that the current balance of the Commission's Charitable Fund is \$750.41.

STAFF REPORT

Sherry Scates, Commission Staff, reported that Sheriff Baca's office has advised that they will refurbish, encase in plastic, and return Mrs. Brand's badge to the Commission in 8-10 weeks.

CORRESPONDENCE

Chair Montano reviewed and distributed the Commissioner's mail.

PRESENTATION AND REVIEW OF "JUVIES" DOCUMENTARY

This matter was deferred to the November 24th Agenda.

FACILITY/GROUP INSPECTION REPORTS

Burbank Court

Vice Chair Stathatos and Commissioner Cannella visited this facility on November 4th and gave a rating of **satisfactory** with no areas of concern observed or reported.

Arrowhead Emancipation Program/Via Maderas – 4 #1

Vice Chair Stathatos and Commissioner Cannella visited this facility on November 8th and gave a rating of **satisfactory**. Areas of concern: the brush around the facility needs to be cleared away from the buildings to avoid a potential fire hazard. Commissioners were informed by facility staff that one of the female residents has been missing for three (3) weeks, and due to her social worker's scheduled vacation it was uncertain what reports had been filed or if any follow-up was done. This matter will be referred DCFS for follow-up.

B & I Group Home I – 6 #1

Chair Montano and Commissioner Hammargren visited this facility on November 5th and gave a rating of **marginally satisfactory**. Areas of Concern: floor under kitchen sink needs repair/replacement; shower rod in bathroom needs to be replaced; medicine cabinet needs repair; oven needs cleaning; and first aid kit needs to be restocked. Commissioners noted that

the home was very spartan and had no warmth or personal touches. **A six month re-inspection is planned.**

B & I Group Home I – 6 #2

Chair Montano and Commissioner Hammargren visited this facility on November 5th and gave a rating of **marginally satisfactory**. Areas of Concern: bulbs were missing from kitchen light fixture; lint trap in washer needs to be cleaned; and hot water heater needs to be fixed.

Commissioners noted that the home was very spartan and had no warmth or personal touches. **A six month re-inspection is planned.**

Manna Manor/Marbella Home – 67 #1

Commissioners Bacio and Moore visited this facility on November 4th and found no one at home; no inspection was conducted.

Manna Manor/Ravenna Home – 67 #3

Commissioners Bacio and Moore visited this facility on November 4th and found no one at home; no inspection was conducted.

Optimist Boys' Home/South Bay – 81 #3

Commissioners Bacio and Moore visited this facility on November 9th and found no one at home; no inspection was conducted.

NEW BUSINESS/ANNOUNCEMENTS

No new business or announcements were made.

PUBLIC COMMENT

No public comment was made.

ADJOURNMENT

There being no further business, Chair Montano adjourned the meeting at 10:38 a.m.

Respectfully submitted,

Sherry Scates
Commission Staff